

Little Angel Studios

Information for Undertaking a Risk Assessment for School Visits

General Profile

Please note that this information is designed to guide you in writing your risk assessment rather than be a risk assessment in its own right. The risks will vary according to your own needs and should be assessed on an individual basis.

Address: Sebbon Street
London
N1 2EH

Occupier: Little Angel Theatre

Trade/Business: Entertainment / puppet theatre

Little Angel Theatre employs 17 full-time members of staff and 13 part-time

Executive Director: Peta Swindall

Technical Manager: Christopher Marsh-Hilfiker

Front of House Manager: Alex Carter

Box Office and Data Manager: Wood Godwin

Responsible person: Peta Swindall

Appointed person(s): Peta Swindall / Christopher Marsh-Hilfiker / Alex Carter

Evacuation Officers: Christopher Marsh-Hilfiker / Alex Carter or their appointed deputies

First Aiders: Christopher Marsh-Hilfiker / Alex Carter / Sarah Schofield / Conall Borowski / Ellie Mills / Hattie Callery / Laura Hunt / Peta Swindall / Lizzie Milne / Sophie Waddy / Louisa Heads McCann.

We cannot guarantee to have a first aider present at all times.

Description:

Little Angel Studios are a former community centre that has been converted into rehearsal rooms and offices by Little Angel Theatre in 2014. The capability of becoming a black box studio theatre was added in 2016.

The performance space is on the first floor, along with a unisex toilet and a disabled bathroom. Access is via stairs, or a lift operated by staff.

The current capacity of the space is 37 due to the coronavirus guidelines. This seating is on floor mats, seating blocks or chairs, depending on the configuration of the space. The number of people in the auditorium is monitored. Ushers monitor the audience before and during the show in case of emergencies and assist with evacuation.

There is space for one wheelchair in the auditorium when seating is removed. Wheelchair spaces must be booked in advance as this involves taking seats off sale.

2 fire exits are located in the Auditorium, at either end of the hall. All staff are trained in evacuation and fire procedures.

Fire extinguishers are located at strategic points around the building.

Audience members can buy snacks (sweets and biscuits) and drinks at the downstairs box office.

The entire building is a designated No Smoking zone.

Covid-19 advice for schools:

We have changed some of our working practices to make the venue secure for customers. We can make our full Covid-19 risk assessment available on request. Our actions are outlined below.

We have enhanced our regular cleaning between shows to ensure the venue is as clean as possible.

We have a minimum of 1m between stage and audience.

Audience groups will be seated 1m from each other or separated by a physical barrier.

The audience will be asked to sanitise their hands on arrival.

Audiences will be asked to queue in a socially distanced manner.

Everyone over the age of 11 who is not exempt will be required to wear a mask indoors.

We will be taking audience temperatures on arrival and anyone with a temperature over 37.8c will be asked to return to school and follow the school's potentially infectious person's protocols.

Toilets are deep cleaned before and after performances.

Audiences have a shorter arrival time to reduce the duration of social contact.

All front of house staff are temperature checked on arrival, wearing masks, and encouraged to keep good hand hygiene.

Extra staffing is provided to ensure there is no pressure on staff to come in, in the case of illness.

All audience data kept for test and trace.

One way system implemented to control the flow of audience traffic.

All staff on site tested for Covid twice a week.

See it Safely Accreditation: in the case of Covid isolation, we will exchange or credit tickets.